

CAMP RANDALL ROWING CLUB

Chaperone Code of Conduct

Camp Randall Rowing Club (CRRC) aims to offer high quality rowing programs. We are committed to creating a safe and positive environment for athletes, coaches and all members of the club community. For this reason, chaperones are asked to read and comply with the Chaperone Code of Conduct.

1. Consistently display high personal and professional standards while projecting a positive image of the sport and CRRC.
2. Satisfactorily complete background check administered by CRRC personnel representative. Check will be conducted prior to chaperoning and every 2 years for the duration of your involvement with CRRC.
3. Successfully complete USRowing SafeSport online training. Submit certification to Junior Parent Committee (JPC) Chairperson.
4. Refrain from and discourage all forms of misconduct, which include bullying, harassment, hazing and physical, emotional and sexual misconduct. CRRC proudly complies with USRowing SafeSport policies as established by the United States Olympic Committee.
5. Ensure athletes are behaving in a manner that the coach deems appropriate; they are representing CRRC and should act accordingly. This includes, but is not limited to, items listed in CRRC Athlete Code of Conduct.
6. All disciplinary actions are the responsibility of the coach. If a coach is not present when an activity occurs that you deem inappropriate, do what you feel is necessary to manage the situation, then report it to the coach as quickly as possible and let the coach impose the discipline. Please fill out an Incident Report Form and submit to Head Coach.
7. Account for each child under your supervision at all times while traveling (air travel, to and from regattas, etc.). Athletes may not leave the regatta or any location where the team is (ie, restaurant, hotel).
8. Use of or being under the influence of alcohol and/or controlled substances, unless prescribed by personal physician, is prohibited. Refrain from use of tobacco in the presence of athletes.
9. Engagement in all electronic communication (including social media) should be professional in nature for the purpose of communicating team activities and should reflect positively on coaches, athletes, volunteers and CRRC.

The responsibilities of chaperoning listed below, include, but are not limited to:

- During overnight stays, chaperones assist with checking into the hotel and distributing keys. Chaperones are also responsible for bed checks and room checks at a time deemed appropriate by the coaches. All rooms need to have contact information for the overnight chaperone/s (cell number and hotel room number).
- At meals, work with the coach to ensure that the bill is settled fairly and appropriately.
- Have a set of Emergency Binders accessible at all times.
- Have a working cell phone with you at all times so you can communicate with others whenever necessary. Be sure you have the cell phone numbers of the coaches and other chaperones and that they have yours.
- Encourage communication between athletes and parents/guardians.
- Be the point of contact for the bus driver; exchange cell phone numbers, communicate pickup and drop off times and locations.
- Assist with camp clean-up prior to leaving a regatta site. Ensure the site is clean and there are no belongings left behind.
- Assist volunteers with food preparation.
- Chaperones will be the last to leave the designated pick-up site when returning from a regatta. Be sure all athletes are picked up and all bags and food bins are claimed. Return any lost and found items to the boathouse the following week.

By signing this Code of Conduct, you are agreeing to abide by the responsibilities and duties specified above. Please copy this form for your records and submit signed form to a JPC Chairperson.

Signature _____ Date _____